

African American Baptist Mission Collaboration (AABMC)
TRIP PREPARATION GUIDELINES

6- 9 Months Prior to Trip

- Make a decision to have a short term mission outreach to Haiti
- Choose trip leader(s)
- Make contact with the AABMC/ Lott Carey to select service opportunities
- Establish dates, purpose of trip, costs and refine timeline
- Present the idea to your church or support group for their approval
- Fill out applications and liability release forms
- Team Building: Encourage, recruit and enlist people to go on the trip
- Begin to plan fund raising projects
- Send in initial deposit per person to AABMC/Lott Carey will be applied to the total cost

4-6 Months Prior to Trip

- Sign-up deadline
- First team meeting on trip preparation and progress
- Fund raising activities begin
- Raise project expense money
- 1/3 payment due
- Select prayer partners
- Apply for passports

3 Months Prior to Trip

- Second team meeting on trip preparation and progress
- 1/3 payment due

2 Months Prior to Trip

- First Training session
- All applications and liability release forms should be turned into service organization partners

1 Month Prior to Trip

- Final payment due
- Second Training session
- Immunizations completed
- Passports received

2 Weeks Prior to Trip

- Final Training Session
- Packing begins
- All materials and tools, etc. the teams plans to take should be purchased, weighed and packed

1 Week Prior

- Commissioning Service
- Rest

On the Field

- Lead daily devotions
- Strategize future partnerships
- Lead team members in re-entry session 2 – 3 days prior to return

Debriefing and follow-up

- Write follow-up letter to team with Trip Evaluation form (2 – 3 weeks later)
- Write follow-up letters to supporters
- Schedule a Church Presentation (2 – 3 weeks later) –Share pictures and stories (Invite Prayer Partners)